#### Certification of School Bus Operator Check List

1. Physical must be checked for the Following
   1. \_\_\_\_Completely filled out and signed\_\_\_\_\_
   2. \_\_\_\_Date (not more than 6 months)\_\_\_\_
   3. \_\_\_\_Name (correct spelling)\_\_\_\_
   4. \_\_\_\_Blood Pressure(not to exceed140/90) \_\_\_\_
   5. \_\_\_\_Medical Condition(s)/Medication (s) (for restrictions) \_\_\_\_
   6. \_\_\_\_Eye Sight (must have 20-40 or better) \_\_\_\_\_
   7. \_\_\_\_Hearing (as described on the physical)\_\_\_\_
2. Drug Test
   1. \_\_\_\_Name (correct spelling) \_\_\_\_
   2. \_\_\_\_Date (not more than 6 months) \_\_\_\_
   3. \_\_\_\_Must reflect negative results \_\_\_\_
   4. \_\_\_\_Must state Pre-Employment \_\_\_\_
3. Alcohol Test
   1. \_\_\_\_ Name (correct spelling) \_\_\_\_
   2. \_\_\_\_Date (not more than 6 months) \_\_\_\_
   3. \_\_\_\_Must reflect negative results \_\_\_\_
   4. \_\_\_\_Must state Pre-Employment \_\_\_\_
4. DMV Records Check
   1. \_\_\_\_Name(correct spelling)\_\_\_\_
   2. \_\_\_\_Date(not more than 6 months)\_\_\_\_
   3. \_\_\_\_Not to exceed 5 points\_\_\_\_
   4. \_\_\_\_Must designate a 3 year (verify by issue date)\_\_\_\_
   5. \_\_\_\_License must be valid \_\_\_\_\_
5. CIB/FBI
   1. \_\_\_\_Name (correct Spelling)\_\_\_\_
   2. \_\_\_\_Date (not more than 6 months) \_\_\_\_
   3. \_\_\_\_Any criminal record disclosed must be cleared by the DEPT. Of ED. \_\_\_\_

(Before the test can be administered.)

1. First/CPR
   1. \_\_\_\_Name (correct spelling)\_\_\_\_
   2. \_\_\_\_Date must be valid\_\_\_\_\_\_
2. Copy of CDL Licenses
   1. \_\_\_\_Name (correct spelling)\_\_\_\_
   2. \_\_\_\_Date (must be valid)\_\_\_\_
   3. \_\_\_\_Class( B or Better)\_\_\_\_
   4. \_\_\_\_Endorsements (P & S) \_\_\_\_
3. Certificate of completion of online certification
   1. \_\_\_\_Name (correct spelling)\_\_\_\_
   2. \_\_\_\_Correct date (not more than 6 months)\_\_\_\_
4. Forms verifying all required training time (Class room/Behind the wheel)
   1. \_\_\_\_Name (spelled correctly)\_\_\_\_
   2. \_\_\_\_Initials and signature (Applicant & Trainer)\_\_\_\_

10. Certification Form (yellow)

a. \_\_\_\_Required signatures\_\_\_\_