

## RESA 4 Summer Administrator Institute

Fall 2012

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Providing continuing education for school and county administrators is strategic priority for RESA 4 and an essential component of the RESA mission to provide high quality, cost effective, life-long education programs and services to students, schools, school systems and community. On **August 9, 2012**, more than eighty educational leaders attended the **RESA 4 Summer Administrator Institute**. RESA 4 Executive Director, A. J. Rogers, welcomed the administrators to the Institute, which was held at the Summersville Arena and Convention Center. Attendees participated in professional development on school wellness, personalized learning, and legal issues and recent grievance board decisions.

Please see continuation of article on page 4.



RESA 4 will greatly miss three employees, two of which have retired after many years in the education system: **Pam Butcher**, our Special Education Director, and **Billie Rader**, Medicaid Specialist, have officially retired August 31. Also leaving employment in the Child Nutrition program is **Sonya Williams**, CACFP Monitor.

A retirement reception was held in the Old Main Building, complete with a meal and gifts, as well as employees reminiscing about the years they have spent working with Pam and Billie. Executive Director, A. J. Rogers presented each with plaques commemorating their years of service.

Pam and Billie have agreed to offer their services as contract employees until their replacements have been hired and trained. Therefore, RESA 4 expects no drop off in services from either the Special Education or Medicaid departments. "This quality alone demonstrates their loyalty and dedication to their jobs," Mr. Rogers commented.



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Pam Butcher and A. J. Rogers

*Although we deeply feel their absence, we wish them the best for their future endeavors and are grateful for their service to RESA 4.*



Billie Rader and A. J. Rogers

### Special points of interest:

- Employees Retire
- Medicaid Update
- Update on Substitute School Bus Operator Training
- Let's Move

## RESA 4 Summer Mathematics Institutes

Elementary teachers gained a deeper understanding of the West Virginia Next Generation Content Standards and Objectives and engaged in rich mathematical tasks during five weeks of summer institutes.

Mathematics Science Partnership and Improving Teacher Quality grants supported the professional development targeting mathematics content and instructional strategies.

Teachers will continue learning together as they attend follow-up trainings and work collaboratively in professional learning communities throughout the school year.





## WVEIS Upcoming Due Dates

Report Name	Due Date to WVDE	Who Submits
Second Month Enrollment (all reports) <i>Note: Reported data will be as of October 1</i>	October 5	Superintendent
Physical Education Plan	October 5	Superintendent or Designee
Second Month Certified List of Personnel	October 5	Superintendent
Special Education Second Month Report <i>Note: Reported data will be as of October 1</i>	October 5	Superintendent
Schedules/Course/Teacher Information	October 5	Superintendent or Designee
Career & Technical Second Month Reports	October 5	CTE Director or Designee
Annual Progress Report for Special Education	October 5	Superintendent
School Transportation Ridership Report	October 5	Transportation Director
Dropouts	October 5	Attendance Director
Dropouts Report to Mountaineer Challenge	October 5	Attendance Director
First Quarter Work-based Experience (hours that are non-paid and off-site)	October 5	Work-based Experience Co-ordinator
Special Education December Child Count	December 3	Superintendent
Special Education Initial Timelines	December 3	Special Education Director
Special Education Related Services/Paraprofessional Personnel	December 3	Special Education Director
WESTELL Testing Pre-Slug	December 5	Superintendent or Designee

**Contact the WVEIS Department (ext. 6) at RESA 4 if you have any questions.**



**EDICAID UPDATE:** The Medicaid billing services (such as physical therapy, occupational therapy, etc.) provided by a RESA will be treated as a vendor service. All counties will be required to use the following coding for recording Medicaid claim processing services provided by a RESA: 11.XXXXXX.X2911.592. For coding purposes, the counties will need to use Object 592. The program/function code will depend on the service being provided (PT, OT, etc.).

Because the RESAs will be treated like any other vendor for cost reporting purposes, the RESAs will now need to bill counties just like any other vendor, effective July 1, 2012: Hours Worked x Billable Rate.

## Continued from page 1....Summer Institute

Dr. Sarah Lee, WVDE SPL Specialist, and Pamela Butcher, RESA 4 Special Education Director, provided professional development on Support for Personalized Learning (SPL). The West Virginia SPL framework encourages flexible use of available resources to provide academic, social/emotional and behavioral support necessary to support learning that reaches all students. The instructional practices of SPL work together to provide a seamless system of support which will allow all students to sustain significant progress.



Rogers provided administrators with a list of the many professional development offerings and services provided by the staff of RESA 4 and thanked the attendees for their participation in the Summer Administrators Institute.

### WHAT IS THE CHILD CARE FOOD PROGRAM?

The Child & Adult Care Food Program (CACFP) is a United States Department of Agriculture (USDA) program that provides reimbursement for nutritious meals and helps to develop positive eating habits for young children enrolled in family day care homes across the nation. The West Virginia Child Nutrition Office through sponsoring organizations across the state administers the CACFP.

The **Child and Adult Care Food Program** at RESA 4 hosted the Minute Menu West Virginia State Training on August 29th and 30th. Agenda items included Managing Home Visits, Focus on Nutrition, Identifying and Tracking Seriously Deficient Providers, Exporting Files and the Minute Menus Sponsor Support Website. In attendance were representatives from the WV Department of Education, Office of Child Nutrition, and sponsors throughout the state.



A seminar on Important Legal Considerations for the 2012-2013 School Year was presented by attorney **Howard Seufer, Jr.**, who is a well-respected education law expert and a partner in law firm of Bowles, Rice, McDavid, Graff & Love, LLC.

The session included information on legislation enacted during the 2012 State legislative session, recent decisions of the West Virginia Supreme Court of Appeals, as well as recent decisions of the West Virginia Public Employees Grievance Board.



RESA 4 Regional School Wellness Specialist, Cara Phillips, provided an update on efforts to improve regional wellness. In addition to providing information on school wellness, Phillips updated the administrators on the Jason Flatt Act of 2012, requiring the West Virginia Center for Professional Development to provide professional development on the early warning signs and resources available to assist in suicide prevention.

## Youth Are Invited to Enter the Stop Bullying Video Challenge

The Federal Partners in Bullying Prevention encourage youth to submit original PSAs, 30 to 60 seconds in length that showcase ways they are taking action against bullying and promoting a culture of kindness and communities. They are looking for entertaining videos that send a positive message to youth about the importance of being a "bully-buster" to bullying in their schools and communities. The deadline for submission is **October 14**, and the top prize is \$2,000. Full details about the contest, including submission guidelines and rules for eligibility are available at <http://stopbullying.challenge.gov>.



Source: The Federal Partners in Bullying Prevention

**Let's Move!**  
**WV Start of School Activity JAM World Record**

### A National Physical Activity MOVEMENT for EVERYONE with Kids Leading

JAM World Record 2012 is the country's first national movement led by children to get everyone moving. It will take place

on **Thursday, September 27 at 10 am** local time.

This inaugural national initiative has been created to raise awareness about the importance of everyone making good health choices and physical activity a daily habit. People of all ages and abilities are invited to pause and join in, wherever you are at 10 am your local time, to do a fun, easy one-minute fitness routine and participate in creating a world record. In the spirit of friendly fun, there is a state competition and the state that recruits the most people to participate will be awarded the National JAM Title. **To be counted** in WV State's totals and learn the easy routine, go to [www.jamworldrecord.org](http://www.jamworldrecord.org). Alternative physical activity of your choice may be used in place of the online routine.

#### Physical Activity Helps:

- Build strong bones and muscles
- Improve mental clarity, productivity & mood
- Prevent cancers and diseases

West Virginia maintains **"1<sup>st</sup>"** in the nation for registration for the JAM World Record. You **MUST** register if we are to finish #1 on September 27.

Encourage family, friends and workplace sites to register.  
This is for EVERYONE!

For additional information contact: **Cara Phillips**,  
Regional School Wellness Specialist,  
[clphillip@access.k12.wv.us](mailto:clphillip@access.k12.wv.us)



## RESA 4 Bus Driver Training

RESA 4 has been coordinating the training for new school bus operators in our region since January 2012.

There are currently four classes in operation in Fayette, Greenbrier, Nicholas and Pocahontas Counties, with 33 enrolled students. Eleven students have thus far been state certified.

RESA 4 is excited to offer this training for our local districts, as we continue to streamline the process to be as cost effective as possible.



The RESA 4 technology department is excited about the start of another school year. Our summer was very productive and busy. Several big jobs were finalized over the summer including redesigning three network closets.

Also completed was the move to our new technology office within the RESA 4 building, which will expand the work space for the technicians.

In addition, the technology department helped configure several new routers that were installed in our counties, and we look forward to continued technological service for all RESA 4 schools.

**Aaron Williams**

RESA 4 Director of Technology

## RESA 4 21stCCLC Professional Development

The RESA 4 21<sup>st</sup> Century Community Learning Centers Afterschool Programs offered two days of professional development for site staff on September 19-20, 2012. Approximately 45 staff members participated. Various trainings were offered over the two-day period.

Project director Dana Thomas met with the site coordinators on Wednesday morning while other staff were trained in model rocketry by Todd Ensign from NASA or STEM activities from Kellie Dean of PCS Edventures. The site coordinators participated in a Cyberbullying presentation by the WV Statewide Afterschool Network (WVSAN) in the afternoon.

On Thursday morning, the participants were trained in the "Health Rocks" curriculum from the WVSAN or the Future Problem Solving Program, presented by Dana Thomas. In the afternoon, participants either received training in the use of materials from Barb English of the GeoMotion Group or on parent involvement and recruiting volunteers from the WVSAN.

The trainings were all well-received and the participants took away some very valuable information that can be used in working with the students and parents at their sites.

RESA 4 has three projects funded by 21stCCLC grants. Sound Track 21 is in its fifth and final year of funding. The project includes Ansted Elementary and New River Elementary (Fayette County), Craigsville Elementary (Nicholas), and Crichton and White Sulphur Springs Elementaries (Greenbrier). The Connections grant is in its fourth year and includes Braxton County High School, Valley High School of Fayette, and Webster County High School. The FAST (Fayette AfterSchool Time) grant includes Ansted Middle, Collins Middle, and Oak Hill High School.

For questions about the 21stCCLC program or any of the grants, please feel free to contact project director Dana Thomas by phone at 304-872-6440, ext. 27, or by e-mail to [dethomas@access.k12.wv.us](mailto:dethomas@access.k12.wv.us).



Visit  
**RESA 4 Resource  
Catalog *Resource*  
Library department**

(<http://resa4.k12.wv.us>) to browse the **book studies** for your school's PLC group. See also the extensive new section of **math resources (grades K-12)** made available through Math and Science Partnership grant.

To place loan request call  
304-872-6440 / 1-800-251-7372 ext 17; or  
fax 304-872-6442



**We're on the Web (Click Control + Link)**

<http://resa4.k12.wv.us/resa4/>



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**304.872.6440**

**800.251.RESA (800.251.7372)**

**Telephone 'Help Desk' Lines**

**WVEIS 304.872.6440, ext. 11  
and 12**

**Substitute Calling System**

**304.872.6440, ext. 37 and 29**

**(available from 6:00 am until 2:00 pm)**

To see our scheduled trainings visit our staff calendar at the link below (click control + link):

[RESA 4 Calendar](#)

*Serving: Braxton, Fayette, Greenbrier, Nicholas, Pocahontas and Webster Counties.*